**GREEN LAKE TOWNSHIP BOARD**

**GOLDEN FELLOWSHIP HALL**

**9700 RILEY ROAD**

**INTERLOCHEN, MI 49643**

 **MAY 10, 2021**

**MINUTES**

1. **CALL TO ORDER**: By Supervisor Radtke at 6:00 pm.
2. **ROLL CALL:** Board members present were Kramer, Radtke, West, Bieganowski, Marek, Biondo and McDonald. Also, present was Ronda Robinson, Recording Secretary.
3. **PLEDGE:** was recited.
4. **APPROVAL OF AGENDA:** Moved by Bieganowski and supported by Marek to approve the agenda, as amended. Budget Amendments and Otwell Mawby-Camp Saki added to New Business as items N and O. Carried.
5. **CONSENT AGENDA:** Moved by Marek and seconded by Biondo to approve the Consent Agenda with the Minutes of 4-12-2021 removed until next month’s meeting. Carried.
6. **REPORTS:**
7. DEPUTY MARK NOFFKE, COMMUNITY POLICE OFFICER, reported that the speed signs are back up. Traffic seems to be slowing. As a result of the community connections, he has made in the Township, he has been able to assist with some theft cases.
8. PENNY MORRIS, GRAND TRAVERSE COUNTY COMMISSIONER, reported that the Commissioners navigated the Open Meetings Act and to assure that people get their chance to speak the Board will only receive public comment in person. They approved body cameras for the Police Officers and approved extra staff that will now be needed. They approved the purchase of a mobile unit for Veterans’ affairs and medical care. The Animal Control mileage will be on the ballot in 2022 and the County will fund the Animal Control Department until then. It would have cost more to hold a special election this year than funding the department for the year.
9. CHIEF DARYL CASE, GREEN LAKE TOWNSHIP EMERGENCY SERVICES, reported on the educational progress of the Department. They have recently responded to some illegal burns.
10. **PUBLIC COMMENT:**

Wade Adams, 5124 Orchestra Drive, explained that his neighborhood is upset about the Eurasian Water Milfoil treatments. He asked, “How many plants does the lake have?”

Ed Dewey, 5253 Bush Road, thanked the Board for all the hard work on their new community septic system. He reported that the support from Butch Strait was excellent also.

1. **UNFINISHED BUSINESS:**
2. STREETLIGHT FOLLOW UP: Radtke reported that he contacted Melanie Hamilton and the quotes are coming soon. Cherryland is running behind at this point.
3. **NEW BUSINESS:**
4. DISC GOLF EQUIPMENT REQUEST: Radtke reported that the new disc golf course has seen lots of activity. North Woods Disc Chucker’s would like the Board to approve the purchase of 18 baskets for youth and amateurs in the amount of $6,420, paid with the money collected in donations.

 Motion by Bieganowski and second by Marek to authorize the purchase of 18 baskets for the

 disc golf course, with pass through money. Roll Call: Yes-Kramer, Bieganowski, Biondo, West,

 Marek, McDonald, Radtke. No-0. Carried.

1. FEDERAL PURCHASE POLICY APPROVAL: Radtke explained that the Township needs to have a policy to use Federal Funds for purchases. The draft policy in the packet is a standard policy.

 Motion by Marek and second by West to adopt the Federal Purchase Policy, with Green Lake

 Township added at the X’s, and then added to the current purchasing policy. Roll Call: Yes-

 Marek, Biondo, McDonald, Bieganowski, Kramer, West, Radtke. No-0. Carried.

1. REMOVE DEPUTY CLERK FROM BANK ACCOUNTS: Kramer explained that the new Deputy Clerk, Pam Volkening, started full time on Wednesday. TCF Bank and other banks we bank with may also require a Board motion to allow the Clerk and Treasurer to make changes to the Bank signature cards. The new Deputy Clerk needs to be added to the accounts and the prior Deputy Clerk needs to be removed from the accounts.

Motion by Marek and second by Kramer to authorize Marek and Kramer to remove the past Deputy Clerk, Belinda Shields, from all bank signature cards and add the new Deputy Clerk, Pamela Volkening, to the bank signature cards, except the two Tax Accounts. Marek and Kramer will assure all names on each banks signature cards are update and correct.. Roll Call:

Yes- Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.

1. SALARY RESOLUTION #05012021.1-CLERK’S SALARY: Radtke explained that the salaries for the Trustees need to be presented at the May meeting; the proposed salaries incorporate a 3% increase.

Motion by Biondo and second by Bieganowski to approve Salary Resolution #05012021.1 as presented. Roll Call: Yes- West, McDonald, Marek, Bieganowski, Biondo, Kramer, Radtke. No-0. Carried.

1. SALARY RESOLUTION #05012021.2-SUPERVISOR’S SALARY

Motion by Biondo and second by Bieganowski to approve Salary Resolution #05012021.2, as presented. Roll Call: Yes- Marek, Biondo, McDonald, Bieganowski, Kramer, West, Radtke No-0. Carried.

1. SALARY RESOLUTION #05012021.3-TREASURER’S SALARY: The past Treasurer’s salary reflected the fact that she worked less hours than the Clerk and Supervisor. Marek has increased his hours to accommodate the Clerk and Supervisor’s hours and his salary is increased by more than the 3%

Motion by Biondo and second by Bieganowski to approve Salary Resolution #05012021.3 as presented. Roll Call: Yes- Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.

1. SALARY RESOLUTION #05012021.4-TRUSTEES SALARY

Motion by Marek and second by Kramer to approve Salary Resolution #05012021.4 as presented. Roll Call: Yes- West, McDonald, Marek, Bieganowski, Biondo, Kramer, Radtke. No-0. Carried.

1. PUBLIC ACT 188 RESOLUTION #05012021.5: Radtke stated this is the same Resolution they approved five years ago for the Duck Lake Special Assessment District. It allows the Township to proceed with establishing a Special Assessment District for the treatment of Eurasian Water Milfoil in Cedar Hedge Lake. The Board agrees that five years is a sufficient time frame for the Special Assessment District.

The supervisor next reported that numerous Cedar Hedge Lake lot owners have approached him regarding the need to combat the spread of aquatic weeds in Cedar Hedge Lake by the establishment of a special assessment district to annually treat Cedar Hedge Lake to diminish and eradicate aquatic weeds from the lake (hereinafter “improvement”)

Motion was next made by Kramer, seconded by McDonald, and unanimously carried directing the township supervisor to proceed with the plans for the improvement, the location of the portion of the lake which needs treatment, and an estimate of the costs of the same. Carried.

The township supervisor’s report was received showing the improvement, the areas of the lake which require treatment, and an estimate of the costs of the same. These plans and estimates were then presented to the board for their consideration. The total estimated cost was in the amount of $23,000.00 annually.

Motion was next made by Marek, seconded by Kramer, and unanimously carried ordering the plans and estimates to be filed with the township clerk for public examination. Carried.

Motion was then made by Kramer, seconded by McDonald to adopt resolution #05012021.5 as amended. The first Public Hearing shall be held on June 22, 2021, at the Golden Fellowship Hall, 9700 Riley Road, Interlochen, Michigan, commencing at 6:00 pm. Roll Call: Yes-McDonald, West, Marek, Biondo, Bieganowski, Kramer, Radtke. No-0. Carried.

1. PUBLIC ACT 188 RESOLUTION #05012021.6: Radtke said this is the same procedure, for Duck Lake.

The supervisor next reported that numerous Duck Lake lot owners have approached him regarding the need to combat the spread of aquatic weeds in Duck Lake by the establishment of a special assessment district to annually treat Duck Lake to diminish and eradicate aquatic weeds from the lake (hereinafter “improvement”)

Motion was next made Marek, seconded by Kramer, and unanimously carried directing the township supervisor to proceed with the plans for the improvement, the location of the portion of the lake which needs treatment, and an estimate of the costs of the same. Carried.

The township supervisor’s report was received showing the improvement, the areas of the lake which require treatment, and an estimate of the costs of the same. These plans and estimates were then presented to the board for their consideration. The total estimated cost in the amount of $23,000.00 annually.

Motion was next made by Marek, seconded by McDonald, and unanimously carried ordering the plans and estimates to be filed with the township clerk for public examination. Carried.

Motion was then made by Kramer, seconded by Marek to adopt resolution #05012021.6 as amended. The first Public Hearing shall be held on June 24, 2021, at the Golden Fellowship Hall, 9700 Riley Road, Interlochen, Michigan, commencing at 6:00 pm. Roll Call: Yes-Marek, Biondo, McDonald, Bieganowski, West, Kramer, Radtke. No-0. Carried.

After a discussion of the Board, it was decided to obtain an independent survey of Duck Lake before treatment of the lake. Cedar Hedge Lake may warrant a survey after a few cycles of treatment.

Motion by Kramer and second by Marek to authorize an independent survey of Duck Lake not to exceed $5000. Roll Call: Yes-Kramer, Bieganowski, Biondo, West, Marek, McDonald, Radtke. No-0. Carried.

1. EURASIAN WATER MILFOIL TREATMENT RFP APPROVAL: McDonald stated that PLM has the lowest bid. Radtke said an independent survey will verify the treatment areas.

Motion by Kramer and second by McDonald to hire PLM for Eurasian Water Milfoil Treatment on Cedar Hedge Lake and Duck Lake if the SAD is put in place. Roll Call: Yes-Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.

 Marek reminded the Board that the first treatment in Duck Lake was funded by the

 Township. There is money in the general fund to cover this expenditure.

Motion by Marek and second by Kramer to move forward with the first treatment for Eurasian Water Milfoil on Cedar Hedge Lake with the Township paying the expense not to exceed $23,000. Roll Call: Yes-West, McDonald, Marek, Bieganowski, Biondo, Kramer, Radtke. No-0. Carried.

Marek asked if there is enough money in the current Duck Lake SAD to fund the first treatment of this season. The 2021 treatment can proceed with the balance of the current SAD for Duck Lake.

Motion by West and second by Marek to cancel the Public Hearing for Duck Lake and Cedar Hedge Lake treatment previously scheduled for May 12, 2021. Carried.

1. SET FIRST PUBLIC HEARING FOR CEDAR HEDGE LAKE SAD: completed above.
2. SET FIRST PUBLIC HEARING FOR DUCK LAKE SAD: completed above.
3. BICENTENNIAL PARK CONVERSION: Radtke explained that he has been working on this for a while with the State of Michigan and the Federal Grant Department. The 288.22 acres on the map is already encompassed. Parcel #07-033-015-00 needs to be removed.

Motion by Marek and support by Kramer to adopt the Declaration of Notice as drafted by the Attorney, in the most current form received by email, removing 288.22 acres, Parcel #07-033-015-00. Roll Call: Yes- Bieganowski, Biondo, Marek, West, McDonald, Kramer, Radtke. No-0. Carried.

1. BUDGET AMENDMENTS: Kramer reviewed the four areas that were lacking in funds. She recommends the four Budget Amendments as stated in the memo dated May 10, 2021, in the packet.

Motion by Marek and second by West to approve the Budget Amendments as presented. Roll Call: Yes-McDonald, West, Marek, Biondo, Bieganowski, Kramer, Radtke. No-0. Carried.

1. OTWELL MAWBY-CAMP SAKI: Radtke explained that in Phase 1 Otwell-Mawby found some buried rusted 55-gallon drums. It has been found and noticed so requirements are to go on to Phase 2 and if nothing of substance is found a Due Care Plan can be completed for $3000. If an analysis and a Due Care Plan is needed it will be $4780.

Motion by Bieganowski and second by McDonald to authorize Otwell-Mawby to proceed with Phase II. Roll Call: Yes-Biondo, McDonald, Bieganowski, Kramer, Radtke. No- Marek, West. Carried 5-2.

1. **DISCUSSION:**

Radtke said they are putting on a baseball clinic for the next several weeks. Clean up day is in September. The compost is being used quite well. A budget workshop will be held on May 17th at 4 pm.

1. **CORRESPONDENCE:** Six or seven emails were received regarding treating Duck Lake. The Board has received the correspondence and they have been filed.
2. **PUBLIC COMMENT:**

Wade Adams thinks the correspondence should have been read during the Eurasian Milfoil treatment discussion.

Ed Dewey, speaking for the Green Lake and Duck Lake Association, said he always get notified when the surveys are going to be done, and he has someone do a ride along to see that they are finding what they say they are finding. He also has maps showing the locations of the treatment areas. Make sure the independent survey is not going to be subbed out.

Dale Chandler, 8785 South Road and Orchestra camp colony, asked, “What is the purpose of the Public Hearing because it sounds like the Board has already decided to treat the lake for another five years.” He is in favor of the independent survey.

Paul Biondo stated that he did read all the correspondences. West said she did also. Radtke said the Township Attorney advised them not to read the correspondence during the discussion; the residents can present their information for three minutes at the meetings. At the Public Hearing, correspondence will be received and filed for the position statement.

1. **ADJOURNMENT:**  By Radtke at 7:55 pm.

JUDITH KRAMER, CLERK

GREEN LAKE TOWNSHIP BOARD

RONDA ROBINSON, RECORDING SECRETARY

GREEN LAKE TOWNSHIP BOARD

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND /OR CORRECTION PRIOR TO THEIR ADOPTION.