**GREEN LAKE TOWNSHIP BOARD**

**Golden Fellowship Hall**

**Meeting held via WebEx**

**DECEMBER 14, 2020**

**MINUTES**

1. **CALL TO ORDER**: By Supervisor Radtke at 6:00 pm.
2. **ROLL CALL:** Board members present via Webex were: Kramer, Radtke, West, Bieganowski, Marek, Biondo and McDonald. Also present was Ronda Robinson, Recording Secretary.
3. **PLEDGE:** was recited.
4. **APPROVAL OF AGENDA:** Moved by Marek and supported by Bieganowski to approve theamended Agenda. Office Hours and Operations, and Mandatory Covid Vaccine were both added to New Business. Roll Call: Yes-Bieganowski, Biondo, Marek, West, McDonald, Kramer, Radtke. No-0. Carried.
5. **CONSENT AGENDA:** Moved by Kramer and seconded by West to approve the Consent Agenda, as presented. Roll Call: Yes-Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.
6. **REPORTS:**
7. DARYL CASE, CHIEF, GREEN LAKE TOWNSHIP EMERGENCY SERVICES: reported that he has been with the Township full time since last week and he is working through stuff.
8. RON CLOUS, GRAND TRAVERSE COUNTY COMMISSIONER: reported that on December 2nd they held a Public Hearing and approved the Northwest Reginal Airport Authority. It now needs to go to Leelanau County for more Public Hearings. On November 25th a request for $180,000 from the Home Rehabilitation fund to help with East Bay’s PFAS Contamination was not approved. The reason is due to monies being available for this from the State. The County buildings are open by appointment.
9. PENNY MORRIS, SOON TO BE GRAND TRAVERSE COUNTY COMMISSIONER: stated that she is always available to help Green Lake Township in any way possible.
10. **PUBLIC COMMENT:**

Ed Dewey, 5253 Bush Road, thanked the Board for the marvelous job on the new community drain field.

Wade Adams, 5124 Orchestra Drive, said they should not be paying for the Eurasian Water Milfoil treatments and he doesn’t want native plants killed off.

Andrew Niedzwiecki, 1900 Pine Tree, asked that their Adult Use Marihuana application be added to next month’s Agenda.

1. **UNFINISHED BUSINESS:** None.
2. **NEW BUSINESS:**
3. STEVE EZELL-RECREATIONAL MARIHUANA: Mark Clark, Attorney, represents Steve Ezell and Andy McQuillan. Clark asked the Board to consider adding Recreational Marihuana to the existing Medical Marihuana Ordinance. He explained that Medical Marihuana is going to disappear with the legalization of Adult Use Marihuana.

Reiten, Township Zoning Administrator and Planner, reviewed the next three Agenda items.

1. POLICE POWER ORDINANCE AMENDMENT PROVISIONING CENTERS: proposes reducing the number of allowed Provisioning Centers from two to one.
2. POLICE POWER ORDINANCE REPEAL: proposes repealing the existing prohibition on Recreational Marihuana.
3. POLICE POWER ORDINANCE RECREATIONAL MARIHUANA: proposes allowing one Recreational Marihuana Provisioning Center contingent on it holding a current Medical Marihuana Township and State License.

The Board discussed this issue in great detail. They considered the benefits of the excise tax, helping businesses thrive in the Township, the percentage of residents who voted for Recreational Marihuana, how often the Ordinance should be changed, lighting and security of provisioning centers, if the corner should be exempt and what is the best for the Township as a whole.

Kramer wished to wait to move forward until the Board can take public comments in person. Bieganowski agreed and said they don’t have to hurry this through. He also said the current Ordinance is crude and doesn’t cut it. Biondo said he is in favor of more discussion.

Motion by Kramer and support by West to postpone action on Recreation Marihuana, Agenda items 1-4 until they can take in person residents’ comments. Roll Call: Yes-Biondo, McDonald, Bieganowski, Kramer, West. No-Marek, Radtke. Carried.

1. APPOINT BOARD OF REVIEW MEMBERS

Motion by Marek and support by West to appoint Ben Komrska, Andrea Galloup and Richard Barck to the Board of Review, for a term ending on 12-31-2022, as recommend by Muha, Township Assessor. Roll Call: Yes-Kramer, Bieganowski, Biondo, West, Marek, McDonald, Radtke. No-0. Carried.

Motion by McDonald and support by Bieganowski to appoint Katie Clark as an alternative member to the Board of Review, for a term ending on 12-31-2022, as recommend by Muha, Township Assessor. Roll Call: Yes-McDonald, West, Bieganowski, Biondo, Marek, Kramer, Radtke. No-0. Carried.

1. AMEND EMPLOYEE HANDBOOK-HOLIDAYS: Radtke recommends amending the Employee Handbook by removing the Day after Thanksgiving from the list of Holidays because they are already closed on Fridays.

Motion by Marek and support by Kramer to remove the Day after Thanksgiving from the Employee Handbook’s list of Holidays. Roll Call: Yes-Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.

1. TBAISD 2021 SUMMER TAX COLLECTION

Motion by Marek and support by West to enter into an agreement with TBAISD to collect their taxes levied on July 1, 2021, as proposed, striking the word Custer Township and adding *Green Lake Township,* and directing the Supervisor to sign the agreement. Roll Call: Yes-Bieganowski, Biondo, Marek, West, McDonald, Kramer, Radtke. No-0. Carried.

1. BANKING ACCOUNT DISCUSSION: Marek asked the Board if there are any concerns with combining some of the Township Banking Accounts. It was agreed that Marek should research CDARS and bring a proposal to the Board.
2. TREASURER’S BEST PRACTICES: Marek presented the following Treasurer Office matters to the Board for input.

Tax payments placed in the drop box can be posted, as on time, if in the drop box by close of business on February 15, 2021, or instead if in the drop box before open of business on February 16, 2021. They need a policy stating which option is going to be honored.

Motion by Marek and second by McDonald to have the Treasurer’s Office accept and post payments as on time if in the drop box before the start of business on February 16, 2021. Roll Call: Yes-Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.

Tax payments received through the mail can be accepted one of two ways, but the Township needs to approve the policy. The payments can be accepted for seven days past the postmark or instead when the mail is received into the Office.

Motion by Marek and second by McDonald to accept mail for posting on time of Tax Payments when received by 9:00 am February 16, 2021. Kramer, West and Biondo did not believe this was a proper policy. Marek withdrew this motion.

Motion by Marek and second by McDonald to accept postmarked Tax Payments up to seven days after postmarked (February 22, 2021) as posted on time. Roll Call: Yes-Bieganowski, Biondo, West, Marek, McDonald, Kramer, Radtke. No-0. Carried.

Marek stated there are two Property Tax accounts and after this tax season he will be closing the account at TCF Bank.

Marek explained the different ways partial payments and full refunds of overpayments can be handled.

Motion by Marek and support by Radtke to accept partial payments of Tax Bills and issue a receipt with the amount still owed listed, also to pay all overpayments of Tax Bills from the Tax Account. Roll Call: Yes-West, McDonald, Marek, Bieganowski, Biondo, Kramer, Radtke. No-0. Carried.

1. REMOVE PREVIOUS TREASURER OFF ALL ACCOUNTS:

Motion by Marek and second by West to remove Suzaine Schroeter, prior Treasurer, from all financial accounts and vendor accounts regarding tax collection and add Andy Marek, current Treasurer. Roll Call: Yes-Marek, Biondo, McDonald, West, Kramer, Radtke. No-Bieganowski. Carried.

1. RE-ESTABLISH SAD FOR EURASIAN WATER MILFOIL: Radtke explained that because of the inundation of Eurasian Water Milfoil he recommends reestablishing the Special Assessment District for Duck Lake and to establish a Special Assessment District for Cedar Hedge Lake. The steps are to establish the districts, go out for bids, the company picked would do an assessment of the lake prior to treatment.

Ed Dewey stated that the Duck Lake SAD was initiated by the Township in 2016. Radtke said the Township received written request to establish the SAD.

Motion by Radtke and second by Bieganowski to establish Special Assessment Districts in Duck Lake and Cedar Hedge Lake for invasive species. Withdrawn by Radtke.

Marek asked if citizens will have a chance to voice their opinions. Radtke said yes at the two Public Hearings. Kramer said the first treatment needs to be done in the spring, so they do not want to miss that window. Biondo wishes to handle both proposed districts separately. They should receive letters from residents on Cedar Hedge Lake showing concern; it is nice to get input before the first Public Hearing. Kramer said they have had seven or eight people come into the Office to voice concern.

Motion by Radtke and second by Marek to proceed with the process of setting up a Special Assessment District for Duck Lake treatment of evasive species. Roll Call: Yes- Marek, Biondo, McDonald, Bieganowski, Kramer, West, Radtke. No-0. Carried.

Motion by Marek and second by Bieganowski to move forward with the Special Assessment District after receiving written requests from at least four residents for a Special Assessment District for Cedar Hedge Lake treatment of evasive species. Without four letters of support the process stops. Roll Call: Yes- Kramer, Bieganowski, Biondo, Marek, McDonald, Radtke. No-West. Carried.

1. TOWNSHIP OFFICES DISCUSSION

Ben Kladder, Fleis & VandenBrink, reviewed the three options regarding the Township Office Building: renovation of the existing building, new construction on the existing site, new construction on an undeveloped site.

The Board discussed the pros and cons of each option. Points discussed were: age of existing building, ideal office location, costs of the projects, additional site work needed, relocation during construction and cost, masterplan’s vision, timing of project. They have about half a million set aside for the building.

Motion by Marek and second by Radtke to proceed with the next steps of possible demolition and the rebuild of the Township Office building in the existing footprint, going thru the USDA funding process, not to exceed $5000. Roll Call: Yes-McDonald, Marek, Biondo, Kramer, Radtke. No-West, Bieganowski. Carried.

1. CAMP SAKI DISCUSSION: Michigan Natural Resources Trust Fund has selected Green Lake to receive $569,200 to acquire the 515-acre property that formally was Camp Sakakawea. The recommendation will now go to the State Legislature for inclusion in an appropriation bill that will go to the Governor to sign into law.

Motion by Marek and second by Radtke to request the Parks and Rec committee create park rules and potential future land uses and present it to the Board in a timely manner. Roll Call: Yes- Biondo, Bieganowski, Marek, McDonald, Kramer, Radtke. No-West. Carried.

1. OFFICE HOURS & OPERATION: Marek suggested continuing the status of the Offices as appointment only thru January 1, 2021.

Motion by Marek and support by Kramer to extend the current arrangement of appointment only thru January 1, 2021. Roll Call: Yes- Marek, Biondo, McDonald, Kramer, West, Radtke. No-Bieganowski. Carried.

1. MANDITORY COVID TESTING: McDonald inquired about mandatory Covid Testing. The Board agreed it was not something the Board was interested in pursuing.
2. **DISCUSSION:**

Marek said he is impressed with the high caliber of the Township Staff.

Kramer explained that Precinct 2 was audited by the State on Thursday and it went very well.

1. **CORRESPONDENCE:** None.
2. **PUBLIC COMMENT:**

Andrew Niedzwiecki said he and Shannon Stewart would love to talk to any of the Board members about their plans.

Wade Adams said a lot of people are not happy about the lake treatments. The same company should not do testing and treatment.

Dick Thompson thinks PLM did a good job and the treatment of the lake was very successful.

1. **ADJOURNMENT:** By Radtke at 9:40 PM.

JUDITH KRAMER, CLERK

GREEN LAKE TOWNSHIP BOARD

RONDA ROBINSON, RECORDING SECRETARY

GREEN LAKE TOWNSHIP BOARD

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND /OR CORRECTION PRIOR TO THEIR ADOPTION.