**GREEN LAKE TOWNSHIP BOARD**

**GOLDEN FELLOWSHIP HALL**

**9700 RILEY ROAD**

**INTERLOCHEN, MI 49643**

 **NOVEMBER 8, 2021**

**MINUTES**

1. **CALL TO ORDER**: By Supervisor Radtke at 6:00 pm.
2. **ROLL CALL:** Board members present were: Kramer, Radtke, West, Bieganowski, Marek, Biondo and McDonald. Also present was Ronda Robinson, Recording Secretary.
3. **PLEDGE:** was recited.
4. **APPROVAL OF AGENDA:** Moved by Biondo and supported by West to approve the Agenda, as amended.2021 Holiday Hours added to New Business. Carried.
5. **CONSENT AGENDA:** Moved by Marek and seconded by West to approve the Consent Agenda, as amended. The Treasurer’s Report will be removed for correction and resubmitted for next month’s meeting. Minutes of October 11, 2011, on page 4, *ZMA 21-002* is changed to *Resolution #10112021.2* and *Resolution #10112021.3*. Roll Call: Yes-Marek, Biondo, McDonald, Bieganowski, Kramer, West, Radtke. No-0 Carried.
6. **REPORTS:**
7. TRENT MULDER, BAIRD, COTTER & BISHOP P.C., reviewed the 2020/2021 Audit Report. Green Lake received an Unmodified Opinion, which is the goal. He shared a few minor suggestions but stated there were no negatives from a financial standpoint.
8. DEPUTY MARK NOFFKE, COMMUNITY POLICE OFFICER, reviewed his monthly report. One of the biggest issues he is seeing is cadillac **catalytic** converters thefts. It is a nationwide problem. They are working hard on the issue with the help of surveillance.
9. CHIEF DARYL CASE, GREEN LAKE TOWNSHIP EMERGENCY SERVICES, reported that Alex and Andy finished EMT class and will be testing later this month. Joe Miracle is finishing the second week of Fire Investigation School. The Halloween party was held at the park this year and it was a nice setting for the party. The Air Packs were delivered, and training is scheduled for next week.
10. **PUBLIC COMMENT:** None.
11. **UNFINISHED BUSINESS:**
12. BRENT SPICER FOLLOW-UP: Marc McKellar, Township Attorney, reported that the agreement before the Board is consistent with what the Board asked for last month. It allows 18 months for Spicer to get final occupancy, he must secure a performance bond that is sufficient to remove the accessory building and the contents. All legal fees will be covered by Spicer. He is putting $10,000 in an escrow account for the Township. Within 90 days he must get a land use permit. The agreement will be recorded and if the house is not built in the agreed upon time frame remediation should go smoothly. Radtke noted the corrections to the agreement; capitalization of *Agreement* in two places and date of *November 5* changed to *November 9*, in two places. Abraham Tabry, Attorney for Spicer, said he worked with McKellar and agrees with the comments. The sale of the house should be completed at the end of the week.

Motion by McDonald and support by Biondo to authorize the Supervisor to enter into the consent agreement, with the changes noted at this meeting. Roll Call: Yes- Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.

1. PUMPER TANKER/JOHN HILL-WARD KUHN: Radtke explained that John Hill has received the $53,000 of escrow monies deposited. Some where down the line that money has been misplaced. Two banks have no idea where the deposit has gone and there has been no response to letters sent to John Hill. Kuhn, Township Attorney, recommends initiating a suit. Bieganowski recommends having Banking Regulatory Agencies help track down the money.

Motion by Kramer and second by West to authorize the Supervisor to inform the Attorney to proceed with legal action against John Hill. Roll Call: Yes-West, McDonald, Marek, Bieganowski, Biondo, Kramer, Radtke. No-0. Carried.

1. CLEAN UP DAY 2022 FOLLOW UP: Kramer explained that cleanup day attendance was down from last year. Some residence like it held in the spring and a majority of residence commented that they like it held better in the fall. The Board discussed both options. Bieganowski would like to have two clean up days each year. Kramer doesn’t think they need two clean up days. The Board agreed on the third Saturday in September for the 2022 Clean Up Day. A poll of resident’ wishes coming thru the line will be taken.
2. **NEW BUSINESS:**
3. CSI CHANGE ORDER INVOICE: Radtke explained that they were surprised to find out that a change order invoice never got to Township Administration and has not been paid. The Board was unaware of the invoice. He said in the past some things got done but not authorized. Bieganowski said the invoice is two years old, it is not a straight up deal. Why didn’t CSI ask for the money when we got the truck? West thinks CSI should get their money. Chief Case doesn’t like it either but CSI did the work, the stuff is on the truck. CSI is a vendor they will need to use in the future. Kramer said they need to contact CSI and let them know we need some time to investigate the invoice. Biondo said he needs more information.

Motion by McDonald and second by Marek to take no action for further investigation. Carried.

1. REVISED CAMP SAKI RESOLUTION #09132021.1a: Radtke explained that for the second time the resolution the Board submitted was not accepted because of the form it was in. The revised resolution in the packet will comply with the requirements.

 Motion by Marek and second by Kramer to approve the completed, revised Camp Saki Resolution #09132021.1a. Roll Call: Yes-McDonald, West, Marek, Biondo, Bieganowski,

 Kramer, Radtke. No-0. Carried.

1. SNOWPLOWING BIDS: Radtke explained that when the bids were converted to the spreadsheet there were some misinterpretations.

 Motion by Marek and second by Kramer to postpone this decision until it is discussed at

 the next available meeting. Carried.

1. BOARD OF REVIEW RE-APPOINTMENTS: Radtke stated that Ben Komrska, Andrea Galloup and Richard Barck what to continue to serve as Board of Review members. Bieganowski mentioned that they need alternate members.

Motion by McDonald and second by Kramer to reappoint Ben Komrska, Andrea Galloup and Richard Barck to the Board of Review, for a two-year appointment. Carried.

1. 2021 HOLIDAY SCHEDULE: Kramer explained that each year, except last year amidst Covid, the Office has been closed between Christmas and New Year’s. The Treasurer’s Office would be open on Wednesday and the Clerk’s Office would be open on Tuesday.

Motion by Kramer and second by Biondo to close the Office on December 27, 28, and 29. The Office would reopen on 1-3-2022. Carried.

1. **DISCUSSION:**
2. DRESS UNIFORMS EMERGENCY SERVICES: Radtke recommends allocating 14 staff members of the Department to receive dress uniforms at a cost of roughly $792.63 per uniform. The payment will be taken out of GL # 207-000-699.100 moved to 207-336-729.000. The uniforms are important for public events. The Department wants to be the best. Bieganowski asked about replacement of the uniforms. Minor cost can come out of the uniform account, according to Chief Case. In years to come when a dress uniform is needed there will be enough money in the uniform account.

Motion by Biondo and second by Kramer to approve the purchase of 14 dress uniforms in the amount of $792.63 per uniform. And to approve the budget amendment from GL # 207-000-699.100 to 207-336-729.000 to cover the cost. Roll Call: Yes-Kramer, Biondo, West, Marek, McDonald, Bieganowski, Radtke. No-0. Carried.

1. ARPA FUNDS: Marek compiled a spreadsheet which is the end results of conversing with the Auditor and the Attorney and substantiated by MTA. This is a replacement of the prior tabled motion.

Motion by Marek and support by Kramer to issue a paycheck for the essential workers. The checks to be paid in November of 2021. Checks are for premium pay for the listed employees on the spreadsheet in the packet, utilizing American Rescue Plan Act money. The employees must be employed by Green Lake Township at the time the check is issued to be eligible for premium pay. The payouts will cover service of the essential workers during the fiscal years of 2020, and 2021, as defined in the handout included in the packet. Logan Mosher’s line to be corrected. Total payout amount is $60,260. A separate check for 2022 will be brought back to the Board for approval in the future. Roll Call: Yes-Marek, Biondo, McDonald, Kramer, Radtke. No-Bieganowski, West. Carried.

Bieganowski said this can’t be done by motion it must be done by a resolution. Radtke said employees and staff is always approved by motion. Officers are done by resolution.

Kramer said the payout will be next week in a separate check from the regular paycheck.

1. **CORRESPONDENCE:** None.
2. **DISCUSSION:**

Radtke said he will get the snowplow bids together for a meeting on November 18th at 3:00 pm.

The Emergency Services Building’s steel should be delivered November 8-15. There has been a hold up getting the steel. They are still working on the timeline for completion.

1. **PUBLIC COMMENT:**

Doug Straughan appreciates what the Board has done for them, the dental coverage, and the money. He asked them to keep it out of the paper.

Jeff Lenten agreed with Doug.

1. **ADJOURNMENT:**  By Radtke at 8:05 pm.

JUDITH KRAMER, CLERK

GREEN LAKE TOWNSHIP BOARD

RONDA ROBINSON, RECORDING SECRETARY

GREEN LAKE TOWNSHIP BOARD

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND /OR CORRECTION PRIOR TO THEIR ADOPTION.