Green Lake Township

Special Meeting/Budget Workshop

May 23, 2022

Called to order at 4:00 p.m. by Supervisor Radtke.

**Roll call**: Bieganowski, Marek, West, McDonald, Kramer and Radtke present.

Biondo absent and excused.

**New business**:

 **Abandonment of well**: Supervisor Radtke explained to the board the well and drain field at the storage house on the southeast corner of the building is where the retention/detention basin which is supposed to remain dry. We currently have standing water, so EGLE and Soil Erosion are concerned about that. The pond needs to be made bigger but in its current location, we are at the minimum separation distance of well and septic of the storage house. Supervisor Radtke recommends we abandon the well and septic in accordance with the Health Department standards and allow the retention/detention basin to be enlarged.

Moved Marek, support Bieganowski to abandon the well and septic at the storage house per the recommendation of Supervisor Radtke so we can increase the retention/detention pond. Carried, 6/0.

 **Extra Maintenance Help**: Supervisor Radtke referred to the letter he placed in the board packet requesting approval to hire extra maintenance help along with a several page list of things that need maintenance. Supervisor Radtke stated he did review the budget and found $78,000.00 for maintenance throughout the budget that could be utilized to pay this position. He recommends moving his Deputy Supervisor to a fulltime position where he will be Deputy Supervisor/Maintenance Employee. Deputy wages would be at $3,500.00 and Maintenance Employee wages at $40,790.00 for a total salary of $44,290.00 plus benefits. The board discussed the hiring policy, Supervisor Radtke feels since the Deputy Supervisor is already an employee of the Township, this is just adding to their list of duties and responsibilities and hiring in house moving the individual from part time to full time. The board did discuss reviewing this position and whether the Township should possibly add DPW in the future.

Moved Marek, support Bieganowski to increase Deputy Supervisor Roy Volkening hours to full time with wages of $3,500.00 for Deputy Supervisor position and $40,790.00 for Maintenance Employee with understanding their will be some weekend work needed with a start date of

July 1, 2022, and to keep Joe Johnson status quo at 20 to 30 hours a week as maintenance employee. Roll call: McDonald – Yes, West – yes, Marek – Yes, Bieganowski – Yes,

Kramer – Yes, Radtke – Yes. Carried, 6/0.

Moved Bieganowski, support Marek to set an hourly rate of pay at $20.00 per hour for the Deputy Supervisor if he is available to work prior to July 1, 2022, with funds to be taken from

GL #101-751-710.100. Roll call: Kramer – Yes, Bieganowski – Yes, West – Yes, Marek – Yes, McDonald – Yes, Radtke – Yes. Carried, 6/0.

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**New business continued**:

 **Review 2022/2023 Budget**: The board reviewed the proposed 2022/2023 budget and made the following changes:

Page 18, 206 Ambulance/Rescue Replacement Fund – Should be closed out and $2,250 moved to 207-000-675.000.

Page 22, Salaries 207-336-702.000 change to $92,500.00

Page 22, line 539, GL# 207-336-812.000 $395.00 moved to 207-336-930.000.

Page 23, line 561, GL#207-336-970.000 add $25,000.00 to current requested amount of $65,000.00 for a total of $90,000.00.

Page 23, line 566, GL#207-337-704.001 add $20,000.00 to requested amount.

Page 32, line 712, GL#271-000-664.000 $12.00 interest moved out, this account is no longer in use.

Page 36, line 762, GL#401-000-664.000 $18.00 interest moved out, this account is no longer in use.

Page 45, line 910, GL#590-000-678.000 Other Revenues $2,932 moved to line 1547 St. Point Billing, GL#872-000-601.000.

Page 50, line 1006, GL#592-000-601.100 $6,195 Bush Road Sewer Billing moved to line 1407, Special Assessments GL#822-000-672.000.

**Public comment**: NONE

Adjournment: Moved Bieganowski, support Kramer to adjourn at 5:54 p.m. Carried, 6/0.

Respectfully submitted,

Judith L. Kramer

Green Lake Township Clerk