**Green Lake Township Regular Board Meeting**

**Minutes**

**August 8, 2023**

**CALL TO ORDER**: Called to order at 5:30 p.m. by Supervisor Radtke.

**ROLL CALL**: Radtke, West, Kramer, Marek, McDonald, Bieganowski, Biondo. Also present, Recording Secretary Mary Jo Barck.

Radtke reminded the audience to turn electronic devices to vibrate or silent.

**PLEDGE**: Was recited.

**APPROVAL OF AGENDA**:

**Motion by Kramer, supported by Marek to approve the Agenda as presented. Radtke asked if members had any additions or deletions. Hearing none, motion carried unanimously, voice vote, 7-0.**

**APPROVAL OF CONSENT AGENDA**: **Radtke polled the members, staff and audience if there were items to be pulled from the Consent Agenda. Motion by Marek, supported by West to approve the consent agenda as presented. Roll call vote: West – yes, McDonald – yes, Marek – yes, Kramer – yes, Biondo – yes, Bieganowski – yes, Radtke – yes. Motion carried 7-0.**

**DECLARATION OF CONFLICT OF INTEREST:**

None on this date.

**REPORTS**:

DEPUTY NOFFKE, COMMUNITY POLICE OFFICER:

Deputy Noffke reported significant destruction at the Interlochen Golf Course is being investigated. They may know the two individuals. A written report was provided in the packet and Deputy Noffke asked if there were any questions.

CHIEF DARYL CASE, GREEN LAKE TOWNSHIP EMERGENCY SERVICES:

Chief Case stated the activity reports are included in the packet and were there any questions.

ROAD COMMISSION:

Not available on this date.

COMMISSIONER REPORT:

Brian McAllister, Green Lake Township representing County Commissioner reported on the new Road Commission Building proposed for Paradise Township, and the increased costs. He also stated a special meeting will be held later in the evening for review of Road Commission Manager performance.

Radtke asked that Commissioner McAllister support the request to the County for approved ARPA money designated for the new Pickleball Courts. This release of funds was already approved.

Marek asked for clarification that the new Paradise Road Commission building is only to replace existing, not for relocating all Road Commission staff. Commissioner McAllister said that is correct, just a replacement.

Bieganowski asked about status of cross-walk at Interlochen Center for the Arts. Radtke said he had a meeting with the President and Vice-President of ICA and in the future more training will be mandated for the crossing guards.

**PUBLIC COMMENT:**

None on this date.

**POSTPONED BUSINESS:**

STRUCTURAL REVIEW OF EXISTING ROOF FRAMING:

Jennifer Hodges, Engineer; Gosling-Czubak developed a spreadsheet comparative of available options for roof replacement on the existing township administrative building. The numbers are much higher than just a few years ago. Bieganowski asked if this information was to be presented in a special meeting, to be held prior to tonight’s meeting. Radtke stated that after the cost projections came in, he felt the Board should have a chance to thoroughly review prior to discussions. Bieganowski added that $170,000 to replace the roof is still a good number? Ms. Hodges replied it was. She said information in the spreadsheet is a pros & cons list, some items could be held for future decisions. Radtke said the township does have $500,000 in the capital improvement fund. He added that after this most recent storm, Roy (Dep Supervisor/ Maintenance), found over 100 perforations in the roof membrane. We are currently on year 25 of a 20-year expectancy. Ms. Hodges said she would add an additional 15% as a contingency on the prices noted for projects completed next year. The cost disparity between past projects and current ones cannot be compared. Marek asked if the roof could be replaced yet this year. Ms. Hodges replied we would be hard pressed this year and may pay a premium for it. Bidding in winter is more conducive and may save money.

West asked what “RTU” stands for. Ms. Hodges said Roof Top Units, HVAC items. West prefers a peaked roof and asked if the two buildings could be joined together. Ms. Hodges said they could – and offered a staged renovation process for future projects.

McDonald asked if the pitched roof $40,000 engineering costs were included or in addition to the cost presented. Ms. Hodges said in addition to.

Kramer would like to consider a metal roof and prefers the pitched roof. She added next year, 2024, will be a busy election year and there would be a short window of 4-6 months for construction. Ms. Hodges said the replacement should not interrupt operations; contractors can work on staging the project. Kramer added there is currently enough money for roof and replacement HVAC units. Radtke wants to at least replace the carpet in the offices, threadbare in many areas – tripping hazard in doorways and hallways.

Biondo asked moving ahead where is the money coming from. Radtke said replacing the membrane is $170,000, Ms. Hodges added last year it would have been $120,000.

Radtke polled the members for additional questions.

**Motion by Marek, supported by Bieganowski to have engineers go out for bid on a replacement membrane for a flat roof. Marek added that pitched would be nice, but can’t support higher cost. Radtke polled members on motion. Biondo concurs and agrees with money to do necessary inside changes. Roll Call Vote: Bieganowski – yes, Biondo – yes, West – no, Marek – yes, McDonald – yes, Kramer – yes, Radtke – no. Motion Carried 5-2.** McDonald stated the replacement of the flat roof should solve election problems.

**NEW BUSINESS:**

PERFORMANCE RESOLUTION FOR MUNICIPALITIES MDOT:

Radtke explained the resolution will allow the township to work within the MDOT road right of way. This includes projects like water, sewer, etc. **Motion by McDonald, supported by Marek to adopt Resolution #08082023.1, Performance Resolution for Municipalities. West asked what the resolution was for again, Radtke said just township projects. Roll Call Vote: Bieganowski – yes, Biondo – yes, West – yes, Marek – yes, McDonald – yes, Kramer – yes, Radtke – yes. Motion Carried 7-0.**

EMERGENCY SERVICES NEW HIRE:

Chief Case requests approval for new paid on-call Emergency Services staff member, Andrew Downs. The applicant lives in the township and is currently Chief of Long Lake Township EMS. **Motion by Kramer, supported by West to authorize hire of Andrew Downs as a paid on-call Emergency Services staff member. Motion carried on voice vote, 7-0.**

INTERLOCHEN TRAIL OPERATING AGREEMENT:

McDonald presented the agreement, which is a DNR version of an easement for the proposed trail. He has been working with the State Park, who are positive in trail support. They may be able to contribute money and will also assist with State grants and applications.

Bieganowski asked about the 90-day termination clause, most easements run with the land and cannot be canceled. Also, will e-bikes be allowed? McDonald is not sure of the answer, initially this was a non-motorized trail but the DNR is shown to be pro-snowmobile. McDonald does not see the State Park closing the easement, it is good for their campers to have access to park and to businesses. Radtke added there are agreements in place for ICA as well. Biondo sees the trail as a positive, especially for campers. **Motion by McDonald, supported by Biondo to authorize Supervisor to enter in agreement with DNR (Department of Natural Resources) for Interlochen Trail. Roll Call Vote: Bieganowski – yes, Biondo – yes, West – yes, Marek – yes, McDonald – yes, Kramer – yes, Radtke – yes. Motion Carried 7-0.** Radtke said once a layout is established, we can put efforts forward to improve the trail and cover with woodchips – at least initially. A local resident has offered free woodchips and delivery.

STEVE EZELL EMAIL REQUEST:

Radtke shared the current Police Power Ordinance, (PPO) allows for unlimited Recreational Marijuana providers. Mr. Ezell has asked, in his email, that the township limit the number to two. Bieganowski said this is not a serious request, Mr. Ezell is not here for discussion. Radtke polled the members. Biondo said it is working as is. Marek offered the services have not even been in business a year. West believes the township would be more than interested in more than two. Kramer wishes to have the PPO remain as is, it’s been six month and everything is working fine. **NO ACTION**.

**DISCUSSION:**

McDonald read the county (Road Commission) will be doing work on J Maddy Parkway, tar and chip. We should get them to stop at Vagabond, going into the village – tar and chip is not a good look. Marek said it would extend the road life. McDonald also asked about the road work signs. Radtke said the signs “paid by County Road Commission” are not in a work area. Radtke will reach out for the schedule. Biondo concurs with McDonald. Radtke said we have asked for new guardrails at the bridge and tree cutting. ICA removed the trees themselves.

Bieganowski asked about ATVs and Side-by-Sides being allowed in the park. The Side-by-Sides are large and louder than ATVs. He knows it is legal on the shoulder of J Maddy Parkway, but looking for clarification if allowed in park.

Radtke reported Exercise Court is 50% installed, Pickleball fencing will be complete this week. It is hoped the washing and prep of the asphalt for Pickleball will go quickly, allowing for painting by end of the month. September 6 is the open house for Pickleball. West asked about scheduling for Pickleball, Kramer said the process is being taken on by the committee.

Radtke said the Memorial Park Pickleball Association is changing their name to Memorial Park Improvement Association and will continue to fund raise for park improvements.

Kramer announced September 23 is ribbon cutting for Exercise Circuit.

Kramer reminded members September 16 is clean up day at Memorial Park.

**PUBLIC COMMENT:**

Scott Richards 11802 Fredmar

Who is responsible for flat roofs in northern Michigan, bad idea. Metal roof on his home that burned made it difficult for firefighters to get at the fire.

Chairman Radtke entertained a motion to adjourn at 6:31 p.m. Motion by Biondo, supported by McDonald to adjourn the meeting at 6:31 p.m. **Motion carried voice vote, 7-0.**

Respectfully submitted,

Judith L. Kramer

Green Lake Township Clerk