

GREEN LAKE TOWNSHIP PLANNING COMMISSION  
GOLDEN FELLOWSHIP HALL  
9700 RILEY ROAD  
INTERLOCHEN, MI  
November 28, 2022

MINUTES

1. CALL TO ORDER: By Chairman Schworm at 6:00 pm.
2. PLEDGE OF ALLEGIANCE: Was recited by all.
3. ROLL CALL: Board members present were: Schworm, Schuster, Barck, Wilson and Klabunde. Absent: Dean and McDonald. Also, present were Alycia Reiten, Planning and Zoning Director, and Mary Jo Barck, Recording Secretary.
4. APPROVAL OF AGENDA: Motion by Barck, supported by Schworm to approve the agenda as presented. Motion Carried.
5. APPROVAL OF MINUTES: Mr. Barck asked that page 1, line item 5, be changed from Mr. McDowell to Mr. McDonald. Motion by Mr. Schworm, supported by Mr. Schuster to accept the amended minutes of the October 24, 2022 meeting, Motion Carried
6. FIRST PUBLIC COMMENT: None
7. CONFLICT OF INTEREST: None.
8. CORRESPONDENCE: None
9. OLD BUSINESS: None
10. NEW BUSINESS: None
11. OTHER BUSINESS:

Discussion related to Planning Commission making findings of fact to support its special use permit decisions.

Staff reviewed the suggested changes to the Planning Commission members. It was explained that recent correspondence between the Planning and Zoning Administrator and legal counsel found the minutes inadequate. Minutes currently contain no findings of fact and should articulate each article together with statement of facts. Meeting the criteria of each article should be listed in the discussion and in the minutes. Schuster said

the information in the staff report will not be in the language of the minutes from the commission. Schworm clarified, approvals will no longer be “as presented.” Barck said staff generally tick off each finding in the presentation. Barck added these are “defensive minutes” and have enough materials to substantiate decision. Schuster agrees. Schuster added will try at the next special use permit request.

Discussion related to zoning ordinance amendment.

Staff distributed the agenda for the December 7, 2022 meeting. The focus will be amendments to the Zoning Ordinance to determine; definitions, districts and parking for the newly approved recreational marijuana establishments in the township. The Green Lake Township Board of Trustees will consider the proposed amendments at their December 12, 2022 meeting.

12. LIAISON REPORT FROM THE ZONING BOARD OF APPEALS:

Mr. Wilson reported the Zoning Board of Appeals had no meeting in October.

13. SECOND PUBLIC COMMENT:

Schworm welcomed Mr. Klabunde to the Planning Commission.

14. ADJOURNMENT: Schworm asked for a motion to adjourn the meeting at 6:32 p.m., Motion by Barck, supported by Klabunde to adjourn the meeting at 6:32 p.m. Motion Carried.

BRAD DEAN, SECRETARY  
GREEN LAKE TOWNSHIP PLANNING COMMISSION

MARY JO BARCK, RECORDING SECRETARY  
GREEN LAKE TOWNSHIP PLANNING COMMISSION

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND/OR CORRECTION  
PRIOR TO THEIR ACCEPTANCE.