**Green Lake Township Regular Board Meeting**

**Minutes**

**April 10, 2023**

**CALL TO ORDER**: Called to order at 5:00 p.m. by Supervisor Radtke.

**ROLL CALL**: West, Kramer, Marek, McDonald, Radtke, Bieganowski. Biondo absent. Also present, Recording Secretary Mary Jo Barck.

**Radtke reminded the audience to turn off cellphones.**

**PLEDGE**: Was recited.

**APPROVAL OF AGENDA**:

**Motion by Marek, supported by West to approve the agenda as presented. Voice Vote. Motion carried 6-0.**

**APPROVAL OF CONSENT AGENDA**: **Motion by Marek, supported by Bieganowski to approve the consent agenda as presented. Roll call vote: West – yes, McDonald – yes, Marek – yes, Kramer – yes, Radtke – yes, Bieganowski – yes. Motion carried 6-0.**

**REPORTS**:

DEPUTY MARK NOFFKE, GREEN LAKE TOWNSHIP COMMUNITY POLICE OFFICER:

In March there were 60 complaints, 22 traffic violations, 4 citations and 3 crashes. The most recent crash at J. Maddy Pkwy and Riley Road was attributed to the driver and passenger falling asleep. April 22 is Drug Takeback Day. Deputy Noffke will be in the new EMS building from 10am to 2pm, collecting.

CHIEF DARYL CASE, GREEN LAKE TOWNSHIP EMERGENCY SERVICES:

Chief Case report the department passed their recent State inspection with zero deficiencies. Bieganowski asked if the Chief had contacted Cherryland Electric about their grants. Chief Case has called them but they have no funds at this time.

**PUBLIC COMMENT:**

None of this date.

**POSTPONED BUSINESS:**

WATER USE ORDINANCE FOLLOW-UP:

Radtke reminded the members that it was requested water user rates be established before Water Use Ordinance go into effect. The rates presented in the packet have gone through a gamut of reviews. One item noted was the traditional 6,500-gallon standard consumption charge has become outdated. The new volume set for household use is 3,500 gallons. This will place the additional 2,500 gallons as a commodity charge. McDonald asked about the hydrant charge. West asked who would use it. Radtke gave example of road maintenance, driveway pre-treat (before application of asphalt). **Motion by Bieganowski, supported by Marek to adopt Resolution Number 2022-4, Resolution Establishing Water Rates, Fees and Charges.** McDonald asked if the members will need to approve the increase every year. Radtke said it at least needs to be reviewed. **The Certification date to be changed to today’s date (April 10, 2023). Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek – yes. Motion carried 6-0.**

**NEW BUSINESS**:

RESOLUTION #04102023.1 CLERK SALARY:

**Motion by Marek, supported by McDonald to approve Resolution #04102023.1 Clerk Salary.**

Radtke said the process is early this year. The remainder of the salaries and budget will be approved in May. Bieganowksi asked if this made sense to the Board. McDonald said this is a pay-cut based on inflation. West gave 7.2% as the amount set by the State of Michigan.

**Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek – yes. Motion carried 6-0.**

RESOLUTION #04102023.2 SUPERVISOR’S SALARY:

**Motion by Marek, supported by Kramer to approve Resolution #04012023.2. Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek - yes. Motion carried 6-0.**

RESOLUTION #04102023.3 TREASURER’S SALARY:

**Motion by Bieganowksi, supported by Kramer to approve Resolution #04102023.3 Treasurer’s Salary. Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek – yes. Motion carried 6-0.**

RESOLUTION #04102023.4 TRUSTEES SALARY:

**Motion by Marek, supported by Radtke to approve Resolution #04102023.4 modified to a 7.2% increase from the 5% presented. Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek – yes. Motion carried 6-0.**

TCAPS AGREEMENT FOR SUMMER PROPERTY TAX COLLECTION:

Marek stated the information on the collection rates are included in the packet. An amount of $2.50 per collection is proposed. West asked if it could be more. Marek said the increase would need to be justified and right now he cannot do that. **Motion by Kramer, supported by McDonald to authorize Treasurer to enter into contract agreement with TCAPS as presented. Voice Vote. Motion carried 6-0.**

TERMS AND CONDITIONS TO FINANCE A NEW FIRE ENGINE:

Radtke explained to the members that this item only authorizes the Treasurer to engage with financial institutions, giving authority to Treasurer to begin the financing process. Bieganowski asked if this equipment is in the capital improvement plan and can the budget handle it? Chief Case said the budget could support it, after the pumper/tanker is paid for. Marek said this process is only to get terms in starting the financing. Banks request approval from the Board before they consider lending options. **Motion by Bieganowski, supported by McDonald to authorize Treasurer to enter into discussions with private lenders for financing.** West asked if this is the final cost ($762,000.00). Chief Case replied he will not go higher. West asked if CSI lenders could also quote, answered yes by Chief Case. **Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek – yes. Motion carried 6-0.**

ZOA 23-002 ZONING TEXT AMENDMENT:

Dusty Christensen of Mansfield and Associates presented on behalf of, THC Gear. At the March 27, 2023 Planning Commission, changes were granted for adoption of language to amend ordinance text to differentiate “Indoor Shooting Range” from the general category of “Shooting Range.” Indoor Shooting Range was requested to be included in the definition for Indoor Recreation. Radtke polled the members for questions. West offered the only question asking where this would be. Mr. Christensen said he is not able to share that information at this time. **Motion by Marek, supported by Kramer to approve ZOA 23-002 text amendment as presented by Planning Commission. Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek – yes. Motion carried 6-0.**

GRAND TRAVERSE COUNTY ROAD COMMISSION BRINE AGREEMENT:

**Motion by Marek, supported by Kramer to adopt the Agreement as presented for 2023 Green Lake Township Road Brining.** Bieganowski asked if it was the same as last year. Radtke said it includes two additional miles. Bieganowski also asked if actual brine is being used. Radtke responded no but last year’s mix worked well. Radtke added it will be expensed to the METRO account. **Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek – yes. Motion carried 6-0.**

BOOM BOOM CLUB REQUEST:

**Motion by Bieganowski, supported by Marek to approve a donation to the BOOM BOOM Club as suggested ($1,490.00).** Bieganowski said this is allowed under state statute, one of the few allowed. **Roll Call Vote: West – yes, McDonald – yes, Kramer – yes, Radtke – yes, Bieganowski – yes, Marek – yes. Motion carried 6-0.**

DISCUSSION:

Kramer previously left a copy of a working budget for 2023-2024. Bieganowski asked if the chart of accounts was the same. Kramer replied there were some minor changes. Radtke added both the EMS and General Fund are currently in the black in this proposed budget. Bieganowski asked if the one-day review would be enough. Radtke feels it should go smooth. Marek said other discussion on playground equipment and parks and recreation in general will be on the agenda as well. **Motion by Marek, supported by West to approve a Special Meeting/Budget Workshop to be held April 24, 2023 at 3:00 p.m. Voice Vote. Motion carried 6-0.**

**5:37 p.m. Marek left meeting.**

**Master Plan** synopsis was shared in the agenda. Members were encouraged to review findings. Reiten shared the next steps of Planning Commission workshops to review guidelines, setting of goals and objectives and scheduling a public hearing. Reiten asked that comments be sent to the Chair of the Planning Commission.

**Surviving Active Threat** training material was included in the packet. Kramer asked if any members were interested in attending. Bieganowski asked Deputy Noffke if the Sheriff’s Department still provided the training. Deputy Noffke said they do and he will check into it.

PUBLIC COMMENT:

Greg Caskie, Sr. 11717 US 31 South

Has no problem paying taxes, but TCAPS should budget better small amount then a big amount.

**ADJOURNMENT**: **Motion by Kramer, supported by McDonald, to adjourn at 5:43 p.m. Voice Vote. Motion Carried, 5-0.**

Respectfully submitted,

Judith L. Kramer

Green Lake Township Clerk