**GREEN LAKE TOWNSHIP BOARD**

**GOLDEN FELLOWSHIP HALL**

**HELD VIA WEBEX**

 **MARCH 8, 2021**

**MINUTES**

1. **CALL TO ORDER**: By Supervisor Radtke at 6:00 pm.
2. **ROLL CALL:** Board members present via Webex were: Kramer, Radtke, West, Bieganowski, Marek, Biondo and McDonald. All members joined the meeting from Green Lake Township, Grand Traverse County. Also present was Ronda Robinson, Recording Secretary.
3. **PLEDGE:** was recited.
4. **APPROVAL OF AGENDA:** Moved by Marek and supported by McDonald to approve the Agenda, as amended. Braden’s Mediation Settlement added as New Business A and TCAPS Tax Collection Agreement added as New Business F. Roll Call: Yes-Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.
5. **CONSENT AGENDA:** Moved by Kramer and seconded by Radtke to approve the Consent Agenda, as presented. Roll Call: Yes-Marek, Biondo, McDonald, Bieganowski, Kramer, West, Radtke. No-0. Carried.
6. **REPORTS:**
7. DEPUTY MARK NOFFKE, COMMUNITY POLICE OFFICER, reported that in the last month Green Lake Township had 8 tickets, 21 crashes and 11 criminal complaints. He is still not doing many community events.
8. PENNY MORRIS, GRAND TRAVERSE COUNTY COMMISSIONER, reported that Grand Traverse County is miles ahead of the curve in vaccine distribution. At the March 3rd meeting they approved a resolution giving a broader interpretation of the term *directly related to the 911 process*. They formed an ad hoc committee to study Board Rules. Northern Lakes Community Mental Health and the County Jail have reached a roadblock in their discussions. A survey conducted in the County showed that childcare and housing are the two biggest hardships in the County. Full time benefits for the Commissioners were never discussed at a meeting, it was taken off the agenda before the meeting.
9. MARV RADTKE, GREEN LAKE SUPERVISOR, reported that in the last month he spent time on the following issues: meeting with USDA and the Engineers regarding funding for a future meeting building, looked at some used workstations, Board of Review this week, cameras in the park, Camp Saki, preconference for bond rating, disc golf at the park, streetlights. The Bonding rating came in as an AA minus.
10. ANDY MAREK, GREEN LAKE TOWNSHIP TREASURER, reported that the Zoning Board of Appeals gave an interpretation that Short Term Rentals are a commercial activity. They asked the Planning Commission to develop a Short-Term Rental Zoning Ordinance for the entire Township and then have Township Board develop a Short-Term Rental Police Power Ordinance. The Treasurer’s office has wrapped up the 2020 tax season and they will settle with the County on March 9th. Tina, Deputy Treasurer, and the County Treasurer’s office both helped him get through his first tax season. He will be working on the Treasurer’s Office best practices handbook. He asked the Board if they wanted anything else included in his monthly reports.
11. **PUBLIC COMMENT:** None.
12. **UNFINISHED BUSINESS:**
13. M 137 ROAD RE-NAMING: Radtke explained that County Dispatch rejected the road name the Board selected to rename M-137 (Interlochen Parkway M-137) because they thought it might cause confusion with other similar names.

Motion by Marek and support by Radtke to rename M-137, *J. MADDY* ***~~PRWY~~* PKWY.** Roll Call: Yes-West, Marek, Bieganowski, Kramer, Radtke. No-McDonald, Biondo. Carried with a vote of 5-2.

McDonald mentioned there is already a Maddy Road and he doesn’t understand why Interlochen Parkway M-137 wasn’t acceptable. Bieganowski likes the first name better.

1. **NEW BUSINESS:**
2. BRADENS’ LITIGATION

Motion by Marek and second by Bieganowski to go into closed session to discuss the litigation and mediation with the Bradens at 6:33 pm. Roll Call: Yes-Bieganowski, Biondo, Marek, West, McDonald, Kramer, Radtke. No-0. Carried.

The meeting reconvened at 6:43 pm.

Motion by Kramer and second by Marek to authorize the agreement to consent judgement,

as presented. Roll Call: Yes-McDonald, West, Marek, Biondo, Bieganowski, Kramer,

Radtke. No-0. Carried.

1. EMPLOYEE HANDBOOK: Chief Case explained that the Handbook and the Policies regarding education reimbursement is inconsistent. A Part-time on Call member is currently attending EMT class, and the class exceeds the $1,500.00 reimbursable amount listed in the Employee Handbook. He will be updating the handbook, so it properly reflects the Policies and provides easier management and bringing his suggestions back for board approval. The Handbook and Policies’ intent is to approve education reimbursement for cases like this.

Motion by Marek and support by Kramer to pay Mosher’s education expense, not to exceed $1650. 1/12 of the amount will be forgiven for each month he stays employed. Roll Call: Yes-Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.

1. HIRE ANDY MAREK TO EMERGENCY SERVICES DEPARTMENT: Marek wants to pursue working for the Emergency Services Department. He has experience gained through his five years in the Coast Guard. Also, when he is at work, he will be very accessible to assist the department if needed. His residence is within walking distance to the Fire Station. During the hours he is being compensated for his Treasurer’s job he will not charge any additional time to the Fire Department.

Motion by West and support by Bieganowski to approve hiring Andy Marek to the Emergency Services Department, as presented. Roll Call: Yes-Marek, Biondo, McDonald, Bieganowski, Kramer, West, Radtke. No-0. Carried.

1. ENVIRONMENTAL STUDY CAMP SAKI: Radtke explained that Otwell Mawby can complete the Phase 1 Site Study that is needed to move onto the next step of buying Camp Saki with the pending DNR grant.

Motion by West and second by Bieganowski to hire Otwell Mawby to do a Phase 1 Environmental Site Study of the 515 acres at Camp Saki, as presented for $2100. Yes-Biondo, West, Kramer, Bieganowski, Marek, McDonald, Radtke. No-0. Carried.

1. INTERLOCHEN PUBLIC LIBRARY PROGRAM SUPPORT REQUEST: Radtke said this is an annual request from the Library and the $6000 would be used for children’s programing. Kramer said the Library has not supplied their audit to the Township yet, as required.

Motion by Kramer and second by McDonald to pay the Library $6000 for children’s programming once the Township is in receipt of the audit and budget. Roll Call: Yes-West, McDonald, Marek, Biondo, Kramer, Radtke. No-Bieganowski. Carried with a vote of 6-1.

1. TCAPS TAX COLLECTION AGREEMENT: Marek said this agreement is annually approved.

Motion by Marek and second by Kramer to approve the TCAPS Summer Tax Collection Agreement. Roll Call: Yes-McDonald, West, Marek, Biondo, Bieganowski, Kramer, Radtke. No-0. Carried.

1. **DISCUSSION:** Marek asked what was going to be done about the additional tablet expenses.

Kramer said the 4 G has been removed from the plan and all tablets must be signed on to Wi-Fi to work which will cost the Township nothing. The reason the tablets were set up with 4G is because the Golden Fellowship Hall did not have Wi-Fi and we needed a way for the board members to login to their email/tablet for the board meeting. At the time the plan was set up, neither Kramer nor Radtke could remember if the board members were told they only had 4G not unlimited data.

1. **CORRESPONDENCE:** None.
2. **PUBLIC COMMENT:** None.
3. **ADJOURNMENT:**

Motion by Kramer and second by McDonald to adjourn the meeting at 7:25 pm. Roll Call: Yes-Biondo, McDonald, Bieganowski, Kramer, West, Radtke. No-Marek. Carried.

JUDITH KRAMER, CLERK

GREEN LAKE TOWNSHIP BOARD

RONDA ROBINSON, RECORDING SECRETARY

GREEN LAKE TOWNSHIP BOARD

NOTE: THESE MINUTES ARE SUBJECT TO AMENDMENT AND /OR CORRECTION PRIOR TO THEIR ADOPTION.