**Green Lake Township Regular Board Meeting**

**Minutes**

**November 14, 2022**

**CALL TO ORDER**: Called to order at 5:00 p.m. by Supervisor Radtke.

**ROLL CALL**: Biondo, West, Kramer, Marek, McDonald, Bieganowski & Radtke present.

**PLEDGE**: Was recited.

**APPROVAL OF AGENDA**: Motion by West, supported by Bieganowski to approve the agenda as presented. Motion carried.

**APPROVAL OF CONSENT AGENDA**: West asked that the minutes of the October 10, 2022, meeting and the “bills” report be pulled from the agenda. Radtke added October 10, 2022, minutes under New Business, line item 4; and “bills” as line item 5. **Motion by Marek, supported by Kramer to approve the consent agenda as amended. Roll call vote: West – yes, McDonald – yes, Marek – yes, Bieganowski – yes, Biondo – yes, Kramer – yes, Radtke – yes.**

**REPORTS**:

DEPUTY MARK NOFFKE, GREEN LAKE TOWNSHIP COMMUNITY POLICE OFFICER:

Unavailable on this date.

CHIEF DARYL CASE, GREEN LAKE TOWNSHIP EMERGENCY SERVICES:

Chief Case provided a written report and added this year’s Halloween party was sparsely attended but wanted to recognize Captain Fak and FF/Paramedic Straughn for their time, spending the entire day setting up for the event. Chief Case also thanked those who donated to the party.

Chief Case has again put into motion the physical agility test for crews.

Chief presented both FF/Paramedic Straughn and FF/Paramedic Lenten with achievement awards for the completion of the Munson Paramedic Program. The program encompasses both in-class learning combined with hands-on patient contact – in all areas. Chief Case explained the hours of training combined with continued shift coverage was a sacrifice to their families as well. The next step for both is the National Registry.

PENNY MORRIS, GRAND TRAVERSE COUNTY COMMISSIONER: (out of sequence report)

Commissioner Morris arrived after 6:00, she was unaware of the time change of the meeting. Mr. Radtke apologized and shared the meetings would begin at 5:00 through May 2023. Ms. Morris said the Commission received $18.5mil in ARPA funding and has $77mil in requests. Also, the county approved a new mental and physical health services provider for jail. The new company selected has experience providing the services.

PUBLIC COMMENT:

Leah Bowman 7670 Old Durango Trail, Buckley

Ms. Bowman is from Grant Township and wanted to share concerns regarding the opening of the gravel pit on Schell Road. The “double bottom” transporting truck will be using Karlin Road through to 137 (J Maddy Parkway) in order to reach the highway (US31S). She felt Green Lake Township also needed to be aware of the increased traffic and using the road as a thoroughfare. Ms. Bowman said she let us know as a good neighbor.

Anne Morrison Perry 54 S. South Long Lake

Ms. Morrison-Perry is a resident on Long Lake. She wished to make sure the township was aware of dredging attempt by a Long Lake resident. The dredging would lead to a boat house, housing for many boats and jet skis. EAGLE has denied the permit, but the owner is appealing the decision. Long Lake Township has hired an environmental attorney to represent the township’s interest. She asked that Green Lake Township be pro-active, use language as provided by Long Lake Township in zoning ordinance. Action sets precedent.

**POSTPONED BUSINESS:**

PRIORITY HEALTH FITNESS COURT GRANT:

Kramer reminded the members the township was recently awarded a $30,000 grant from Priority Health. Kramer did receive board approval to move forward with the fitness court purchase, but recently received correspondence that the cost of the fitness court would increase by $12,750.00 next year. National Fitness Campaign recommended the Township purchase the fitness court and schedule delivery before December 31,2022 to lock in the current price of $112,350.00 – this was budgeted through the Parks & Recreation capital outlay account. Bieganowski asked if any county ARPA money was available. Radtke and Kramer both responded they have submitted the request. Kramer would like to proceed with the purchase of the fitness court and indicated she would like to ask the community for donations to allow the residents an opportunity to participate. Leelanau Redi Mix was asked to discount or donate the required concrete, at this time, Kramer has not received confirmation on this request. Bieganowski replied that the township will for sure do it. Kramer said the funds are in the account, the fitness court can be stored in one of the hangars over the winter and built in the spring. Kramer hates to turn it down. Marek said these projects, pickleball and fitness court will be utilized by the residents of the community they are located in. West asked about the $25,000 for assembly. Kramer responded she believes this includes the assembly, but the board can choose to put it together ourselves. Radtke commented the increase in walking, biking, etc., have community self-policing. West asked about electric upgrades at park, Radtke said they have been done. **Kramer made a motion to proceed with the purchase of the Priority Health Fitness Court, expending $112,350.00 from account 101.751.970.000, Parks & Recreation Capital Outlay. Motion supported by Marek. Radtke asked for a roll call vote: Roll Call Vote: West – yes, McDonald – yes, Marek –yes, Biondo – yes, Bieganowski – yes, Kramer – yes, Radtke – yes. Motion passed 7/0.** Staff will reach out to Kingsley who recently received a $1m grant for park improvements with a goal to receive old equipment.

**NEW BUSINESS**:

AMENDATORY ORDINANCE 11142022.1:

Radtke asked Alycia Reiten, Zoning Administrator to comment on the amendments proposed. Reiten stated the changes cover each of the areas of concern; parking, third party septic inspection, capacity limits and fees. McDonald proposed several changes:

 **Section 2.** Amendment of Section 2).

 2). License Required, *(line 3)* than 30 nights at ~~that~~ a time, …

 **Section 3.** Amendment of Section 3) h).

h) accommodated ~~by the current septic system shall be provided~~ pursuant to county health department report concerning tank sizes and bedrooms.

**Section 6**. Amendment of Section 4) c).

c)Capacity Limit…. (Line 5) Department or third party well and septic report, regarding tank sizes and bedrooms, whichever is less.

**Section 8**. Amendment of Section 11). B) i).

i) First violation=$500 fine per day of continued violation of the ordinance after service of written notice.

Radtke polled each member for comments. With no questions, Radtke asked for a motion.

**Motion by Marek, supported by McDonald to adopt proposed ordinance amendments, (Section 2, Section 3, Section 6), not last one (Section 8). Radtke asked for a roll call vote: Roll Call Vote: West – yes, McDonald – yes, Marek –yes, Biondo – yes, Bieganowski – yes, Kramer – yes, Radtke – yes. Motion passed 7/0.**

**MAREK LEFT THE MEETING AT 5:43 P.M.**

APPOINT CLINTON KLABUNDE TO PLANNING COMMISSION:
Radtke recommended the appointment of Clint Klabunde to a vacancy on the Planning Commission. Vacancy created with the resignation of Stephen Horne. Klabunde will serve the remainder of the term of Horne, which expires January 2024. **Motion by Kramer, supported by West to accept the appointment of Clinton Klabunde to the Planning Commission for term to end January 2024. Motion carried 6/0.**

APPOINT JEAN PERKINS TO PARKS & RECREATION:

Radtke recommended the appointment of Jean Perkins to a vacancy on the Parks & Recreation Board. **Motion by Kramer, supported by Biondo to accept the appointment of Jean Perkins to the Parks & Recreation Board. Motion carried 6/0.**

MINUTES OF THE OCTOBER 10, 2022, MEETING:

West asked that clerical errors: Biondo – low (x3) be corrected to Biondo. Also amend the date in the hold on issuance of Short-Term Rental licenses from 2023 to January 1, 2023 (x2).

CHECK REGISTER:

West asked if various **expenditures over $5000.00** should have come to the Board for approval. Kramer answered these were clean-up costs for properties in the township. Radtke added these are court ordered clean-ups and do not require Board approval. Radtke also thanked Reiten and Deputy Noffke for getting these cleaned-up and the long days, in the rain, to make sure it happened.

West asked what the $6,560.00 **Bond Series 2020 series was issued for.** Kramer said it is loan for village roads. Radtke added it is one of two payments made annually.

West asked about **Nulane Financing**. Kramer said it is for the new telephone system.

Motion by West, supported by Bieganowski to approve the Check Register as presented. Radtke asked for a roll call vote: **Roll Call Vote: West – yes, McDonald – yes, Marek –ABSENT, Biondo – yes, Bieganowski – yes, Kramer – yes, Radtke – yes. Motion passed 6/0.**

DISCUSSION:

Kramer announced Election Day was good. Approximately 62.5% of voters voted. In 2018 that number was 65%, so it was down a little. It was a long day, but with security and Deputy Noffke present it went as well as it could have. Bieganowski asked the impact of Prop 2 passing. Kramer said nothing has been firm on process but the expense for elections will increase, staff, security, storage. Radtke shared with the members incidents in the past that included white powder in envelopes and liquid in the drop box (mailbox) creating ballot damage. That threat has minimized.

McDonald asked if a contract for the Parks & Recreation Master Plan has been signed. Radtke said it has, with Grobbel & Associates.

McDonald asked about the passing of the Recreational Marijuana proposal, next steps for township. Radtke said first the election needs to be certified and an updated ordinance should be available for the December 2022 meeting. Radtke added that the number of retail businesses could go up but cannot be amended to go down.

Kramer reminded members the December Agenda will include the audit for last fiscal year.

Kramer verified the members understood the 5:00 p.m. start time of the meeting was for several months and not just this meeting. Members said they did know.

CORRESPONDENCE: None

PUBLIC COMMENT: None

**ADJOURNMENT**: Motion by Kramer, supported by West to adjourn at 6:02 p.m. Carried, 6/0.

Respectfully submitted,

Judith L. Kramer

Green Lake Township Clerk